

Village of Jemez Springs Planning and Zoning Commission
Special Ordinance Review Workshop Meeting Minutes
January 9, 2025 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Betsy Daub called the meeting to Order at 18:30.
 - a. Members present: Betsy Daub (Chair), Sean Cridland (ViceChair), Talia Michelle (Sec), Susanna Cooper, & Fred Simmank
 - b. Members absent: none
 - c. Guests: Aaron Armstrong & Carrie Dennis
2. Introduction of Guests
3. Agenda approved.
4. Public Input – none
5. Village of Jemez Springs Zoning Ordinance Review
 - a. Code 130-28 reviewed with the following recommended changes were approved by the Commission to be submitted to the Village Council for approval to modify this Code.

§ 130-28. Building permit application.

- A. Permit required. As provided by the laws of the state, no building over 200sf or other structure within the Village shall be erected, moved, added to, or structurally altered without first obtaining a building permit for each such building or structure whenever the State, County, Village, or floodplain development codes require a permit for such action.
- B. Application review. All applications for building permits shall first be reviewed & endorsed by the Planning and Zoning Commission at the next scheduled Planning and Zoning monthly meeting following application submission prior to submittal to the appropriate County or State agency of building inspection.

The Planning and Zoning Commission shall review each building permit application as it may pertain to the provisions of this chapter, particularly in regard to zone changes, conditional use permits, variances, and floodplain restrictions. If an application is deemed by the Planning and Zoning Chair to need expedited action, the Planning and Zoning Chair or Vice Chair may take action on the application.

- C. Endorsement. The Planning and Zoning Commission shall endorse each building permit application that meets all Village Code requirements and may attach any necessary written comment to said application in reference to possible violations to this chapter.
- b. Postponed Code 130-14 review, and set 2/6/25 at 18:30 as the next date for more code review.
6. Meeting adjourned at 19:29